



JOB DESCRIPTION

Position Title: **Lead Inspector**

Working Area: **Environmental Services**

Class Code: 4302

Non-Exempt

EEO Code: 03

Effective Date: August 30, 2002

Major Function

Technical work in the inspection of utility construction and conducting inspections to enforce County regulations.

Essential Functions

Note: These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is a logical assignment to the position.

Conducts field inspections and participates in the final acceptance of water distribution and sewer collection systems for new subdivisions and other utility projects.

Reviews final utility engineering plans for compliance with County regulations.

Maintains written records of all routine inspections and final acceptance tests. Confers with contractors and insures that County regulations are being met.

Verifies that all materials to be installed in the field meet accepted quality standards.

Performs other duties as assigned or as may be necessary.

Minimum Qualifications

Considerable knowledge of the methods, materials, practices, and techniques involved in the construction of water distribution and sewer collection systems and other types of utilities.

Ability to read and interpret engineering plans and specifications. Ability to establish and maintain effective working relationships with contractors, property owners, and the general public. Ability to maintain accurate inspection records and make accurate, concise reports. Ability to communicate effectively both orally and in writing. Ability to make minor engineering computations.

High School Diploma or GED, and three (3) years progressively responsible para-professional engineering field work involving utility construction.

Must possess and maintain a valid Florida Driver's License.

A comparable amount of education, training, or experience may be substituted for the minimum qualifications.

Working Conditions

The work environment for this position is generally in the field. Most duties are performed while working in the field and may require prolonged walking or standing. Duties performed in the field may require exposure to adverse weather conditions.